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**Keywords**

*Keyword 1,*

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**Abstract**

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*Abstract will be written in English. Include an abstract between 100-160 words. Abstract should contain no bullets or references.*

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# General Guidelines

* The publishing language is English, French or Romanian.
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* If English or French is not your first language, we recommend contacting professional editing services.
* Spell out numbers under ten.
* We encourage authors to submit one of the following types of journal articles: **empirical studies, literature reviews, theoretical articles, methodological articles, case studies, book reviews, comments, viewpoint and replies on previously published articles**.

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## 1. File format

Prepare your manuscript using Microsoft Word. All files should be submitted as a Word document (docx).  
The manuscript should contain the title page, abstract, text, references, tables, and figures. Do not submit tables and figures in separate files. Appendices are the only exception to this requirement.

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The style of the journal conforms to the **TURABIAN Style** (8th Edition).

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Put all tables and figures at the end of the manuscript, following the references.

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All references cited in the text must be included in the reference list at the end of the manuscript, and every reference in the list must be cited in the text.

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References should be listed alphabetically by author. For more than one publication by an author, arrange alphabetically by title.

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**Journal article**

[No] Author: First name, Surname, “Title of article,” *Title of Journal* Volume No., Issue No. (month/season, year): pp-pp (of the quotation).

[Bibliography] Author: Surname, First name. “Title of article.” *Title of Journal*. Volume No., Issue No. (month/season, year): pp-pp (of the whole article).

**Book**

Author

[No] First name, Surname, *Title of work* (Location: Publisher, year), page.

[Bibliography] Surname, First name. *Title of work*. Retrieved from Location: Publisher, year.

**Book chapter**

[No] First name, Surname, “Title of chapter,” in *Title of work*, ed. name (Location: Publisher, year), page.

[Bibliography] Surname, First name. “Title of chapter.” In *Title of work*. Edited by name. Location: Publisher, year.

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An English translation should be provided in brackets immediately after the non-English title (s).

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***Appendices***

Examples: study measures or items

*Appendix A, Appendix B*

***Tables***

Tables submitted as pictures are not editable and may not be included.  
Tables need to be formatted in Word.  
Please indicate the source when a table is not original and presents information from another source.  
Refer to each table in the text. Use table number (Arabic number) when citing tables (…the four-dimension framework as sketched in Table 1 is suggested as …).  
You can place notes below the table.

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*Note.* Text, text, text.

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Provide high-quality figures like graphs, charts, maps, drawings, photographs.

Refer to each figure in the text. Use figure number (Arabic number) when citing figures (As seen in Figure 1, each of the survey items…).  
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1. Please specified: **empirical studies, literature reviews, theoretical articles, methodological articles, case studies, book reviews, comments, viewpoint and replies on previously published articles**. [↑](#footnote-ref-1)